

Horsford Parish Council Bank Reconciliation

Financial year ending 31 March 2025

Statement Date

Balance per bank statements as at 28.2.2025

Unity Bank	£	37,286.07	
Unity Savings	£	398,029.60	
Barclays Current Account	£	28,589.51	
Barcalys BPA	£	221,731.66	
			£ 685,636.84

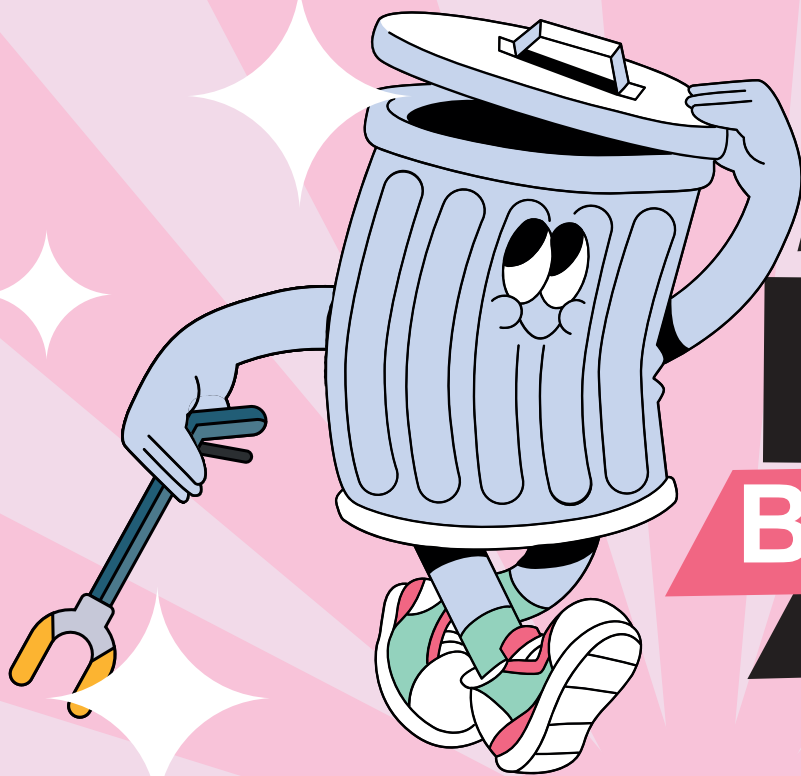
Less: Unpresented cheques

£0.00

Net balances at	<u>£ 685,636.84</u>
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Cashbook

Opening balance at 1 April 2024	<u>£ 726,414.13</u>
Add: Receipts	£ 110,060.94
Less: Payments	£ 150,838.23
Closing Balance	<u>£ 685,636.84</u>



The
BIG
Broadland
litter pick



ORGANISE a LITTER PICK

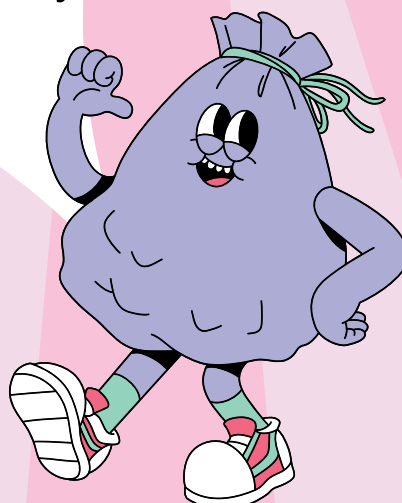
and you could win £200 For your community

Organise a litter pick with your community group, charity or school and you will automatically be placed in to a prize draw with a chance to WIN £200*. Each group taking part will also receive a £20 voucher* to spend in their community.

**Scan to get
organised**



or call 0808 168 2000



*Terms and Conditions apply, see website for details.

 BroadlandDistrictCouncil

 **Broadland**
District Council

HNP Steering Group
Horsford
Norfolk

February 22nd 2025

For the Attention of Sarah Vergette Horsford Parish Clerk

I am contacting you today as The Horsford Neighbourhood Plan Refresh Group is currently preparing a revised Neighbourhood Plan for Horsford. The Horsford Neighbourhood Plan (HNP) policies will be used by (Local Planning Applications) LPA when determining planning applications.

As part of this process, the group are preparing a Local Important Buildings List. This list will recognise buildings in the parish that contribute directly to the local character of the area. It does not include buildings that are Grade-listed nor does local listing compare to national listing.

We are writing to you because Horsford Village Sign is being considered as a candidate for listing as a local important building and we understand that you are currently the owners.

Being on the list means, if the Horsford Neighbourhood Plan is made (adopted), Paragraph 203 of the National Planning Policy Framework will apply if you want to undertake works, but only if such works require planning permission. It will not affect your permitted development rights and you will not need any other type of consent to undertake works. This listing does not prevent development; it helps to maintain our special heritage and landscape that we enjoy as communities living in PLACE.

Paragraph 203 states: 'The effect of an application on the significance of a non-designated heritage asset should be taken into account in determining the application. In weighing applications that directly or indirectly affect non-designated heritage assets, a balanced judgement will be required having regard to the scale of any harm or loss and the significance of the heritage asset'.

Further information can be found here: <https://www.gov.uk/guidance/national-planning-policy-framework/16-conserving-and-enhancing-the-historic-environment>

As a custodian of local heritage, we welcome your views and would be grateful if you could confirm and acknowledge receipt of this letter by **March 7th** and the Parish Council willingness to include the listing of the **Horsford Village Sign** as a monument of local importance in our HNP. Correspondence should be sent to mail@katrinajohnson.co.uk.

Yours faithfully,

Katrina Johnson

Horsford Neighbourhood Plan Rerfresh Steering Group

For more information, please see the extract from Historic England's website on Local Heritage Listings:

Local listing and local heritage assets

Local listing helps to raise the profile of local heritage by identifying heritage assets that are of greatest importance to local people. The National Planning Policy Framework (<http://planningguidance.planningportal.gov.uk/>) also highlights the contribution of local listing to the development of the evidence base used to support local plan making.

Local heritage assets can range from buildings, designed landscapes, archaeology and elements of the natural environment. By involving local people in their preparation, local lists and the practices and processes that support them represent a voluntary agreement between local planning authorities and community representatives on how local heritage assets are managed.

<https://historicengland.org.uk/listing/what-is-designation/local>



NORFOLK PARISH

TRAINING & SUPPORT

Quotation for Whole Council Training for Horsford Parish Council

Further to your request for a quotation for whole council training, we can deliver a tailored course at a venue local to you. Sessions are usually 2-2.5 hours starting at 7 pm but timings can be to suit you.

Just select a maximum of six out of the eleven topics listed or let us know what you would like us to cover:

- Background to Local Councils (including all tiers of local government)
- Roles and responsibilities – Clerk/RFO, Councillors, The Corporate Body, Chairperson, the Council as an employer
- Powers and duties
- Meetings (including voting and public participation), minutes and agendas
- The two annual meetings, elections and co-option
- Governance and financial management (including transparency rules if relevant)
- Risk management and insurance
- Planning overview
- Data Protection
- Freedom of Information
- The Code of Conduct

If you would like us to cover all subjects this could be done over two evenings or a whole day.

We find that these sessions can be hugely beneficial in giving councillors the opportunity to receive training together, tailored to your council's needs, and allows the time to discuss topics in a relaxed environment. It is also useful if the Clerk, as part of the team, can attend too.

The fee is £295 for one session, or £550 for two sessions or a whole day, we just ask that you book and pay for the venue. Let us know if you would like us to provide the refreshments.

These prices are valid for 90 days from the date of the quotation.

Our course tutors are experienced, practicing clerks and members of the Norfolk PTS support team.

For more information about what we offer, our other courses and profiles about the course tutors, visit our website at <https://www.norfolkpts.org/>

Julie King
Norfolk Parish Training & Support
01603 857004 | team@norfolkpts.org
10 February 2025