

Horsford Parish Council

To: Members of Horsford Parish Council

You are duly summoned to attend the Meeting of Horsford Parish Council to be held on Monday 2nd February 2026 in the Conference Room of the Village Hall.

S Vergette

S Vergette, Clerk & RFO

Date 27th January 2026

Clerk@horsford-pc.gov.uk

01603 714172

Agenda

Public Attendance

Members of the public and press are welcome to attend. At item 4 the public will be invited to give their views/question the parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. The item will generally be limited to 10 minutes duration and will be followed by any County and District Councillors' reports.

1. Apologies & Approval of absence

2. Declarations of interest

3. To approve as accurate minutes of the previous meeting

4. Public Participation (10 minutes)

4.1 Public

4.2 County Councillor

4.3 District Councillor

4.4 Police Report

5. Village Hall/Recreation Ground

5.1 To receive a report from the Village Hall Management Committee

5.2 To discuss request from the Social Club for Solar Panels

5.3 To approve and sign the contract with 3 Harmonies Limited

5.4 To discuss any other matters relating to the Village Hall

6. Finance

6.1 To approve payments – separate schedule

6.2 To approve bank reconciliation

6.3 To discuss request from the church for grass cutting costs

7. Policies

7.1 To review and adopt Freedom of Information Publication Scheme

7.2 To review and adopt Data Protection and Data Audit Policy

7.3 To review and adopt Grant Awarding policy

8. Planning Matters

- 8.1** To discuss planning application 2025/3715 – rear garage extension to create a small orangery at 4 Harvey Close.
- 8.2** To discuss planning application 2026/0039 Rear and side single storey extension with parapet, garage conversion and internal alterations at 69 Angela Crescent
- 8.3** To discuss planning application 2026/0020 – Change of use 5366.8m2 horticultural warehouse to a mixed-use comprising Class E Commercial Business and Service to B8 Storage and Storage uses at Kieft and Sons Limited, Reephams Road

9. BAP

- 9.1** To note report

10. Highways

- 10.1** To note response from the Highways Engineer to issues raised in January
- 10.2** To discuss access to Sandy Lane
- 10.3** To discuss Becksides maintenance
- 10.4** To discuss email relating to Holt Road traffic

11. Allotments

- 11.1** To discuss any matters relating to the allotments

12. Correspondence

- 12.1** To note invitation to Thanksgiving Celebration
- 12.2** To discuss any other correspondence

13. Clerk's and Councillors' Reports

- 13.1** Clerk's Report
- 13.2** Councillors' reports

14. Date of the next meeting

The date of the next meeting is currently set for **Monday 2nd March at 7pm** in the Conference Room of the Village Hall. Items for the next agenda to be sent to the clerk by Monday 23rd February 2026.

15. Dates for Future meetings: to commence at 7pm in the Conference Room, Village Hall.

Monday 2nd March
Tuesday 7th April
Tuesday 5th May
Monday 1st June
Monday 6th July
Monday 3rd August
Monday 7th September
Monday 5th October
Monday 2nd November
Monday 7th December