



To: Members of Horsford Parish Council

You are duly summoned to attend the Meeting of Horsford Parish Council to be held on **Monday 3rd March 2025** at 7pm in the Conference Room, Horsford Village Hall.

Sarah Vergette

Clerk, Horsford Parish Council

horsfordpc@gmail.com

01603 714172

Date 26th February 2025

Public Attendance

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' reports.

Members of the public are politely asked not to hold conversations amongst themselves during the Parish Council meeting.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interests**
- 3. To agree as accurate the minutes of the previous meeting**
- 4. Public participation session (15 minutes)**
 - 4.1 Public
 - 4.2 County Councillor report
 - 4.3 District Councillor report
 - 4.4 Police report
- 5. Village Hall Committee**
 - 5.1 To receive a report from the Village Hall Management Committee
 - 5.2 To note update on the drains insurance claim
- 6. Highways**
 - 6.1 To note response from BDC regarding the illuminated sign
 - 6.2 To discuss emails 4 regarding parking in Pyehurn Lane
 - 6.3 To discuss email regarding dog bin Drayton Lane
 - 6.4 To discuss any other highway matters
- 7. BAP**
 - 7.1 To receive and note a report from BAP
 - 7.2 To discuss Neighbourhood Plan Refresh – Wordpress Website & licence
 - 7.3 To consider the request from NHP Steering Group to include the village sign in the HNP

8. Finance

- 8.1 To approve payments - attached
- 8.2 To approve bank reconciliation
- 8.3 To discuss additional bank signatories
- 8.4 To receive an update on training
- 8.5 To approve the Internal Auditor

9. Allotments

- 9.1 To discuss any matters concerning the allotments

10. Planning

- 10.1 To note information regarding Nutrient Neutrality

11. Clerk's and Councillors' Reports

- 11.1 To receive the Clerk's report
- 11.2 To receive reports from councillors

12. Correspondence

- 12.1 To note VE Day community grant
- 12.2 To note email regarding the Big Broadland Litter Pick

13. Dates of future meetings: to commence at **7.00pm** in the Conference Room, Village Hall

Monday 7th April

Tuesday 6th May

Monday 2nd June

Monday 7th July

Monday 4th August

Monday 1st September

Monday 6th October

Monday 3rd November

Monday 1st December

Items for the next agenda should be sent to the clerk by Monday 31st March 2025.